

EXHIBITOR MANUAL

AUGUST 2



Dear Exhibitors,

Here you will find all information about your participation in the trade fair and the exhibitor schedule.

Services	Service Providers		
Catalogue Entry	MeatEx Canada	>	 All exhibitors please click HERE to access the catalog entry form. Please complete and submit this form. The information given will be printed in the exhibitor's catalogue and online exhibitors list. Important notice: The deadline for completing the form or editing is September 1st. In case an edit is required please contact show management at exhibitors@meatexcanada.com
Exhibitors Badges	MeatEx Canada	>	All exhibitors will receive an email from <u>exhibitors@meatexcanada.com</u> with a random six-digit password and a link to the registration page. Each exhibitor will receive 2 badges per 100 sq. ft. Extra badges can be ordered through the same page. Each extra badge will cost 70\$. Important notice: We recommend changing your password after the first login.
Visitor Badges	MeatEx Canada	A	Each Exhibitor will receive 3 free visitor passes. Exhibitors can use these passes to invite their customers. Please contact Sara Anderson at <u>visitors@meatexcanada.com</u> to receive your individual promotional code. Extra badges can be ordered through the same page. Each extra badge will cost 70\$.
Stand construction, Furniture, Materials Handling and Logistics	GES	*	 For additional services for your trade fair appearance, e.g. a more suitable stand construction, extra furniture, material handling or shipping and logistics, place your order through our service provider GES. Order link: <u>https://ordering.ges.com/CA-00060012</u> Important notice: If you have contracted a frate forwarder, please have them contact GES. Self-building exhibitors must send their booth contraction plan to GES for approval. Deadline is September 1st.
Lightning, Electrical and Mechanical Services	SHOWTECH	A	 SHOWTECH POWER & LIGHTING is the exclusive supplier of rental lighting, temporary electrical and mechanical services at MeatEx Canada. SHOWTECH has 3 tiers of pricing: Discount (exhibitors get a discount when an online order is submitted more than three weeks in advance)

		 Standard (price changes when orders are submitted 2 weeks in advance) Onsite (price is higher and more expensive when show date begins) To avoid any confusion, we recommend checking SHOWTECH website for current prices of their services. Here's the link for your Stand planning: https://e.showtechordering.com/ST-00060956
Display Fridges and Coolers	Lowe Rental	For exhibitors who need a display fridge or cooler, Lowe Rental has flexible rental options to suit their exhibition participation. Check their catalog <u>HERE</u> , fill out the order form <u>HERE</u> and return it to them.
Hospitality, Catering, Food sampling,	OVG Hospitality	 Exhibitors who want to have sampling of food or beverages must contact OVG and complete an authorization request. Contact Person: Kseniya Dekker (she/her) General Manager, OVG Hospitality Tel: 647-806-2462 Kseniya.Dekker@oakviewgroup.com For other services regarding hospitality and catering please contact the contact person mentioned above.
Internet, Cleaning service, parking permits and etc.	Enercare Center	 Enercare Exhibition Place and its partners are the exclusive providers of: Banner Hanging Booth Cleaning/Housekeeping Internet and Network (ICT) Parking Services You must create an account at https://www.explace.on.ca/exhibiting-info/ info/ and start ordering the services you need. You can find the guide on how to sign up HERE.

Exhibitor Schedule				
Date	Time			
September 27, 2022	8 am	Self-building exhibitors can access the hall and start with the construction.		
September 27, 2022	2 pm	Exhibitors can collect their pre-registered exhibitor badges at the entrance of hall C.		
September 27, 2022	2 pm	Exhibitors, who ordered pre-constructed booths can access their booth for decoration.		
September 28, 2022	9 am	Exhibitors can access the hall before the official start of the MeatEx		
September 28, 2022	10 am	Official start of MeatEx Canada 2022		
September 28, 2022	11 am	Opening Ceremony in meeting room 109		

September 28, 2022	6 pm	End of the first day
September 29, 2022	10 am	Start of the second day of MeatEx Canada 2022
September 29, 2022	6:30 - 9:30	Exhibitor's Party
September 30, 2022	10 am	Start of the last day of MeatEx Canada 2022
September 30, 2022	4 pm	End of MeatEx Canada 2022

Stay tuned for the schedule of the side programs.