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## SAFETY AND HYGIENE REGULATIONS

NOVEMBER 2

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Farasoo Holding Corporation

# The guideline for your trade fair activities in the time of COVID-19

As a trade fair organizer, the well-being of everyone involved is extremely important to us. That is why Farasoo Holding Corp. has developed a concept for hygiene, medical and organizational measures that has been approved by the authorities.

Ensuring the health and safety of all exhibitors, visitors, service partners and employees is our top priority.

This guideline is based on the applicable requirements set out in consultation with Toronto Public Health.

As the organizer, we are responsible for the implementation and conscientious observance of the protection and hygiene regulations that are applicable at the time of the event on the exhibition grounds. As an exhibitor, you are responsible for implementation and observance at your stand, in the same way that you are responsible for compliance with regulations governing occupational health and safety and fire protection. Furthermore, the general and specific Technical Guidelines for the event continue to apply.

We must also be ready for the fact that protection and hygiene rules could change by the time the event takes place. That is why we will also keep you updated daily of any possible changes at [www.meatexcanada.com](http://www.meatexcanada.com).

## **Minimum booth size:**

*In accordance with the security and hygiene concept and to implement aisles with 5 meters the concept for the MeatEx Canada halls requires 9 m<sup>2</sup> /100 Sq.Ft. minimum booth size. This minimum booth size allows for 2 persons (exhibitor and visitor) to be in the booth at the same time.*

*Exhibitors with individual stand constructions must update the concept to satisfy protection and hygiene regulations.*

## *Information and guidelines for exhibitors:*

Please designate a contact person at your company to be in charge for implementing all protection and hygiene regulations for your participation at MeatEx Canada.

### **Let's keep our social distance!**

- It is currently necessary to maintain a minimum distance of 2 meters
- Minimum booth size is 9 m<sup>2</sup> (100 Sq. Ft.) This minimum booth size allows for 2 persons (exhibitor and visitor) to be in the booth at the same time. Exhibitors who intend to have more than one staff present at their booth are advised to consider the appropriate booth size.
- Stand planning must allow for less area to be occupied by structures so that as many people as possible can be present on the stand simultaneously
- Free-standing exhibits must be surrounded by generous open spaces with markings to help visitors maintain proper distancing
- Presentations can take place at the stand as long as all protection and hygiene rules applicable at the time of the event are complied with. The number of people allowed at any given time depends on the size of the booth and the minimum of 2 meters distance must be maintained at any time. Exhibitors who intend to have product presentations are advised to consider the appropriate booth size.
- Suitable structural measures (e.g. acrylic glass panels) or personal protective equipment (face masks) must be employed during personal contacts or in meeting areas. Pursuant to Bill 651 under city of Toronto By-Law 541-2020, masks must be worn by all exhibitors and visitors will in the exhibition hall and closed areas.
- Exhibits, display cases, counters, displays, screens etc. should be located at least 1 meter from the edge of the stand so that visitors can leave the aisles to view them.
- Smaller exhibits should be presented behind glass (in display cases or similar) wherever possible to prevent multiple people coming into contact with uncleared surfaces of samples/displays (making it necessary to regularly disinfect these surfaces).
- Product presentations at the edges of the stand are to be avoided to prevent large gatherings of people in the aisles
- Upper stories must either have stairways wide enough to allow visitors to travel in both directions, alternatively one-way traffic should be ensured
- Stand parties are not possible under current conditions

### **Visitor Management**

- Exhibitor must document stand personal and all visitors at the stand on a daily basis (Farasoo Holding fulfils this obligation for the service personnel that it provides)

### **Hygiene Measures**

- Compliance with the hygiene recommendations of the Toronto Public Health/Ontario Public Health
- The venue will place 1 disinfectant dispensers' unit per aisle on the show floor. Exhibitors should provide hand sanitizers at the entrance and exit to the stand.
- Exhibitors are responsible to clean and disinfect heavily used surfaces such as counters, tables, display cases, exhibits and displays frequently between visitors as required
- Smaller exhibits should be presented behind glass (in display cases or similar) wherever possible to prevent multiple people coming into contact with uncleared surfaces of samples/displays (making it necessary to regularly disinfect these surfaces)
- The ceilings of meeting rooms should be left entirely open to ensure that there is sufficient air exchange
- If a stand has an upper story, the area beneath it should remain open and sufficient air exchange should be ensured

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| <b>Stand Catering</b>      | <ul style="list-style-type: none"><li>➤ Face masks must be worn if mandated by the regulations applicable at the time of the event</li><li>➤ Promotional gifts should be packaged separately and handled only by one person from the stand staff to prevent multiple people coming into contact with them.</li><li>➤ If food and beverages are provided, please do so in closed containers</li><li>➤ Protection and hygiene regulations applicable at the time of the event must be complied with</li><li>➤ If using catering services from outside the venue, the food must be delivered outside the hall and received by a stand staff. Although we recommend using "Spectra Food Services", the exclusive caterer for Enercare Centre</li></ul>  |
| <b>General information</b> | <ul style="list-style-type: none"><li>➤ Observance of the travel and quarantine regulations applicable at the time of the event</li><li>➤ Distancing and hygiene rules may result in delays during set-up and dismantling. That is why we ask that you take advantage of the entire period offered by GES for set-up and dismantling</li><li>➤ The exhibitor must instruct all companies (exhibitors, stand constructors, service partners) participating in a stand to comply with protection and hygiene regulations. Furthermore, everyone must instruct their personnel regarding occupational health and safety. The resulting measures are to be incorporated into a safety and hygiene concept in English. This concept must be presented to the authorities on request. If any company is unable to present such a document, the authorities are entitled to demand that they cease work immediately. Please document the presence of your personnel daily so that you can present this documentation to the responsible authorities on request.</li><li>➤ Make sure to contact your stand constructor well in advance regarding the implementation of protection and hygiene regulations at your stand</li></ul> |

**All the measures detailed above are based on current knowledge and can be adapted at any time in response to future events and requirements. If any changes are made, we will immediately inform you and will update the rules daily at [www.meatexcanada.com/HygieneGuidelines](http://www.meatexcanada.com/HygieneGuidelines)**